

UPS Shipping Label Request

Your name: _____ Your cell #: _____ Your email: _____

Your PI: _____ Account #: _____

Send shipment to: _____ ATTN: _____

Company name: _____

Address: _____

City: _____ State or Country: _____ Zip: _____ Phone (if available): _____

Is this a residential address? _____

Weight **in pounds**-round up to the next whole number, example 7.4 = 8 _____

- Scale is in AE-102.

Dimensions of package (round up as above): (in inches) L _____ W _____ H _____

Service requested: (circle or highlight one): Ground/Next Day Air (arrives by 10:30 am)/Second Day Air

What are you shipping?

Why are you shipping? *Be as descriptive as possible when justifying your purpose. Let us know what, why, and how it relates to the FOPAL you have provided.*

If your shipment is UPS international, we also require:

- Recipient's phone number, email address & value of items in shipment
- International shipments rarely reach their destination the next day.

*If you are shipping multiple packages to the same address, please number the boxes. You will need to provide weight and measurements for each box, if they are different.

#1 Weight: _____ L _____ W _____ H _____

#2 Weight: _____ L _____ W _____ H _____

#3 Weight: _____ L _____ W _____ H _____

#4 Weight: _____ L _____ W _____ H _____